

Dear John Doe.

The meeting is being held on Saturday the 24th at 9am. I have attached the directions to the event hall below. We look forward to seeing you there. If you have any queries please don't hesitate to email me.

Directions

1. Turn right into Mullum street and follow the road to the end
2. Cross the bridge at the end of the road and drive 200m
3. Turn right into South street and the hall is located at the end of the street

Kind Regards,

Joshua Deerain

Joshua Deerain 28/10/13 8:37 AM

Comment [1]: W

Joshua Deerain 28/10/13 8:37 AM

Comment [2]: R

Joshua Deerain 28/10/13 8:38 AM

Comment [3]: I

Joshua Deerain 28/10/13 8:38 AM

Comment [4]: T

Joshua Deerain 28/10/13 8:38 AM

Comment [5]: Rule of 3's = 3 simple directions.

Joshua Deerain 28/10/13 8:39 AM

Comment [6]: Numbering to amplify the clarity of the rule of 3's

Joshua Deerain 28/10/13 8:38 AM

Comment [7]: E